

No worries, the website is available 24x7 so relax, take your time, and don't worry about going to fast. What you want to do is simply a few clicks away.

Trials may be entered online while that event is Open for Entries.

How To Enter a Dog Trial Event

(1) Login

1. Go to www.DogTrialEntry.com
2. Click on the **[Easy Logon]** button (or type in your credentials)
3. Click on *your-name* from the list
4. Enter your [password] then click **Login**

(2) Find the Trial that you want to enter

1. Click the **BOX** by the **dog trial event** that you would like to Enter

(3) Enter the Trial you just selected

1. Click the **[Enter this Event]** button
2. Click **'OK'** to agree to the polices, etc.
3. Click **'Cancel'** (unless you need to add/change dogs on your profile)
4. Scroll past the important notes, after reviewing, or click **[Hide Important Notes]**
5. Click Dog name **[-enter or not used-]** and select a dog for the class/day of the trial
 - repeat this for all the dogs you want to enter via the Trial Policies
 - if you are running a dog non-compete, click nonComp (if allowed by the event)

Optionally, choose any additional Event Items that you are interested in like being a Volunteer, attend the handler's dinner, order a T-shirt, order a Hat, etc. (when available)

6. Submit Your Entry Form - You are Entered!

Click the **[Process Entries]** button

- a.) Your dogs are entered
- b.) A receipt will come up
- c.) You will be emailed a receipt
- d.) Your event Host will be notified of your entry
- e.) Your entry will be entered in the secured backup logs
- f.) All amounts have been automatically calculated via the Trial Policies

Note: To manage your entry, click **WHAT HAVE I ENTERED** on the blue menu bar.

At any time, click the any item on the Blue Menu Bar to jump to that area.



Hint: Your Browser 'Print-Preview' allows you to size the printed page, try 100%.