How To: Change Password, Email, Address, Dogs, etc. click: **Manage Your Account or Manage Your Dog(s)** v02a

No worries, the website is available 24x7 so relax, take your time, and don't worry about going to fast. What you want to do is simply a few clicks away.

<u>User Registration Profile Maintenance</u>: Below does not change your entries in any trial.

o Update Password, Email, Address, Phone, etc. (on your profile)

- 1. Login to www.DogTrialEntry.com
- 2. Select an event (any trial)
- 3. Click MANAGE YOUR ACCOUNT from the top blue menu bar
- 4. Change your Registration profile information as needed
- 5. Click the **Submit Information** button to save your changes

Note: **An email with** _? on it means that address in the past has failed. When an email fails, DTE places the _? on the email which indicates not to send to that email again.

When updating your email, please remove the _? from it. Also be sure to put < help@DogTrialEntry.com > in your email address book.

o Update Dog(s) (on your profile)

- 1. Login to www.DogTrialEntry.com
- 2. Select an event (any trial)
- 3. Click Manage Your DOG(S) from the top blue menu bar
- 4. Change Dog information as needed via
 - Del/View/Upd or click the Add Dog button
- 5. Click the **Save this Information** button (or Cancel this form if needed)

Beware: If you Del (Delete you dog from Manage Your Dog(s), Your 10 years of trialing history will be lost forever! If you need more then the 16 dogs allotted per handler, please contact < help@DogTrialEntry.com >

Note: Events appreciate dog information for spectators and special prizes, especially sex of dog, birth date, and owner.

At any time, click the any item on the Blue M nu Bar to jump to that area.

FIND A 2015 MEEKER CLASSIC WHAT HAVE I RUN-ORDER SCORES MANAGE YOUR MANAGE YOUR TRIAL HELP(FAQ) LOGIN PAGE TRIAL SELECTED ENTERED? WAITLIST ACCOUNT DOG(S) ADMIN PROVIDED